## **CUSTOMER NOTICE**



October 2, 2007

Re: Holiday, International and Military Mailing Deadlines

In the mailing world, just as in retail, the end of the year is the busiest time of year. We also know how important it is to receive that special package or letter on time. The US Postal service has published some general mailing guidelines for the holiday season, as well as some deadlines for international and military mail. State Mail felt that this information would be something our customers would like to know in planning for the upcoming holidays. The US Postal Service flyers have been added to this communication for your benefit. For any questions please contact State Mail at 801-323-4300.

2007 Domestic Christmas Mailing Deadlines

First-Class Mail	Dec 19 Nationally Dec 20 Locally (Utah, Southern WY and Southern ID)
Priority Mail	Dec 20 Nationally Dec 21 Locally (Utah, Southern WY and Southern ID)
Express Mail	Dec 22 Nationally Dec 23 Locally (Utah)
DBMC Drop Ship	Dec 20
DDU Drop Ship	Dec 21



To ensure delivery of holiday cards and packages by December 25 to military APO/FPO addresses overseas and to international addresses, we suggest that mail be entered by the recommended mailing dates listed below. Beat the last-minute rush and take your mail to your Post Office by these suggested dates. And don't forget you can print postage, labels, and Customs Forms online 24/7 using Click-N-Ship at usps.com/clicknship.

Remember, all mail addressed to military post offices overseas is subject to certain conditions or restrictions regarding content, preparation, and handling. APO/FPO addresses generally require Customs Forms. To see a table of active APO and FPO addresses and mailing restrictions by individual APO/FPO ZIP Codes, go to *pe.usps.com* and click "Postal Bulletins." Go to the current issue and see the heading "Overseas Military Mail."

Military Mail Addressed To	Express Mail® Military Service (EMMS) <sup>1</sup>	First-Class Mail® Letters/Cards	Priority Mail®	Parcel Airlift Mail (PAL) <sup>2/</sup>	Space Available Mail (SAM) <sup>3/</sup>	Parcel Post®
APO/FPO AE ZIPs 090-092	Dec 18	Dec 11	Dec 11	Dec 4	Nov 27	Nov 13
APO/FPO AE ZIP 093	N/A	Dec 4	Dec 4	Dec 1	Nov 27	Nov 13
APO/FPO AE ZIPs 094-098	Dec 18	Dec 11	Dec 11	Dec 4	Nov 27	Nov 13
APO/FPO AA ZIPs 340	Dec 18	Dec 11	Dec 11	Dec 4	Nov 27	Nov 13
APO/FPO AP ZIPs 962-966	Dec 18	Dec 11	Dec 11	Dec 4	Nov 27	Nov 13

- 1/ EMMS: Express Mail Military Service is available to selected military post offices. Check with your local Post Office to determine if this service is available to your APO/FPO of address.
- 2/ PAL: PAL is a service that provides air transportation for parcels on a space-available basis. It is available for Parcel Post items not exceeding 30 pounds in weight or 60 inches in length and girth combined. The applicable PAL fee must be paid in addition to the regular surface rate of postage for each addressed piece sent by PAL service.
- 3/ SAM: SAM parcels are paid at Parcel Post postage rate of postage with maximum weight and size limits of 15 pounds and 60 inches in length and girth combined. SAM parcels are first transported domestically by surface and then to overseas destinations by air on a space-available basis.

International Mail Addressed to	Global Express Guaranteed® (GXG) <sup>4/*</sup>	Express Mail® International (EMS) <sup>5/*</sup>	Priority Mail® International <sup>6/*</sup>	First-Class Mail® International
Africa	Dec 19	Dec 12	Dec 4	Dec 4
Asia / Pacific Rim	Dec 19	Dec 17	Dec 11	Dec 11
Australia / New Zealand	Dec 19	Dec 17	Dec 11	Dec 11
Canada	Dec 20	Dec 18	Dec 11	Dec 11
Caribbean	Dec 19	Dec 17	Dec 11	Dec 11
Central & South America	Dec 19	Dec 12	Dec 4	Dec 4
Mexico	Dec 19	Dec 17	Dec 11	Dec 11
Europe	Dec 19	Dec 17	Dec 11	Dec 11
Middle East	Dec 19	Dec 17	Dec 11	Dec 11

- 4/ GXG is available to over 190 countries via an alliance with Federal Express. See a retail associate at participating locations for a complete list of countries and money-back guarantee details, or go to pe.usps.com, and click "International Rates and Fees," then "Country Listing." You can also see the March/April 2007 issue of MailPro. Some restrictions apply. Free shipping supplies are available. Purchase postage online and receive 10% discount
- 5/ EMS is available to over 190 countries with delivery in 3 to 5 average business days. Guaranteed, money-back service is available to Australia, China, Hong Kong, Japan and Korea (Republic of South). Flat rate shipping options and free packaging are available Purchase postage online and receive an 8% discount
- 6/ Priority Mail International is available to over 190 countries with delivery in 6-10 average business days. Flat rate shipping options and free packaging are available. Purchase postage online and receive a 5% discount

## **Postmark North Pole**

Santa may be able to visit every boy and girl around the world in one night, but he relies on the holiday magic of the Postal Service to deliver his mail.

Parents wishing to have a letter *from* Santa sent to their children need to follow three simple steps and remember the Dec. 15 deadline.

Parents are encouraged to work with their children while they write letters to Santa so they can pick up a few tips when they later help craft Santa's reply.

Once the reply is written, "Santa's response" should be placed in a stamped envelope addressed to the child.

This envelope should then be placed in a larger, properly stamped, First-Class Mail or Priority Mail envelope and mailed to:

North Pole Christmas Cancellation Postmaster 5400 Mail Trail Fairbanks, AK 99709-9998

North Pole postmark requests must arrive in Fairbanks, AK, before Dec. 15. After that date, it is recommended that Priority Mail be used.

<sup>\*</sup>Average number of days may vary based upon origin and destination